CITY OF HOLLISTER

SUBMIT RESET

P.O. BOX 638
HOLLISTER, MO 65673
417-337-9756
bldgofficial@cityofhollister.com

SIGN PERMIT APPLICATION

PERMIT #

BUSINESS/PROJECT NAME	SIGN 911 ADDRESS	SUBDIVISION	LOT #	DATE RECEIVED

OWNER	PHONE
	CELL
MAILING ADDRESS	EMAIL
	FAX
CITY OF HOLLISTER CONTRACTOR (MUST BE SIGN CONTRACTOR NOT SELF)	PHONE
	CELL
MAILING ADDRESS	EMAIL
	FAX:

ESTIMATED CONSTRUCTION VALUE OF PROJECT

$

I hereby certify that I am the owner or duly authorized owner's agent, that I have read this application and that all information is correct. I further certify that I have read, understand, and will comply with all the provisions outlined hereon. I also certify that the plot plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject's property. PROVISIONS: The issuance of this permit shall not be construed to release the owner or owner's agent from the obligation to comply with the provisions of all laws and ordinances including federal, state and local jurisdications, which regulate construction and performance of construction. This permit becomes null and void if the construction work authorized has not begun within 180 days from date of issuance or if at any time prior to final inspection and approval the work is suspended or abandoned for a period of 180 days.

DATE

SIGNATURE

PLEASE PRINT NAME

The Building Department is available from 8:00am to 5:00pm. Monday - Friday. If you wish to set up a time to discuss your project with us. Fill out down below and we look forward to discussing your project.

DATE TIME

IT IS IMPORTANT TO CALL FOR AN INSPECTION AT LEAST 24 HOURS IN ADVANCE.
417-337-9756

☐ FREE STANDING ☐ GROUND ☐ NEW ☐ OFF PREMISE
☐ ON PREMISE ☐ PROJECTING ☐ RELOCATE ☐ REPAIR/MODIFY
☐ ROOF ☐ UNDER CANOPY ☐ WALL

TEMPORARY (SPECIFY DATES)

DIMENSIONS

SUPPORTS & METHODS OF ATTACHMENT

MATERIALS

HEIGHT FROM STREET OR SIDEWALK TO BOTTOM OF GROUND SIGN:

SITE PLAN INCLUDED FOR FREE-STANDING/GROUND SIGN? ☐ YES ☐ NO

WILL ANY TREES BE REMOVED FOR A FREE STANDING OR GROUND SIGN? ☐ YES ☐ NO

ZONING DISTRICT SIGN ZONE

ENGINEERING SUBMITTED IF SIGN IS OVER 30' HIGH OR 300 SQFT ☐ YES ☐ NO

SIGN READS:

NOTICE: FOR ALL GROUND AND FREE STANDING SIGNS THE OWNER/CONTRACTOR IS ADVISED TO CHECK WITH LOCAL UTILITY COMPANIES FOR LOCATIONS OF UTILITY EASEMENTS.

FOR OFFICE USE ONLY:

SIGNATURE OF BUILDING OFFICIAL Date